



AGENDA

City Commission Regular Meeting
North Annex
Clovis-Carver Library
5:15 PM , Thursday, July 17, 2025

There will be an Executive Session at 4:45 p.m., Thursday, July 17, 2025. The only topic of discussion will be the acquisition or disposal of real property pursuant to NMSA 10-15-1 H(8).

I. PLEDGE OF ALLEGIANCE AND OFFICIAL SALUTE TO THE NEW MEXICO FLAG

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

1. Approval of July 3, 2025 minutes.

V. RECOGNITION OF VISITORS

VI. PROCLAMATIONS, AWARDS AND PRESENTATIONS

1. Presentation of Proclamation Proclaiming July 20-26, 2026 as "National Zookeeper Appreciation Week", Stephanie Chavez, Zoo Director.

VII. RECEIPTS OF PETITIONS AND COMMUNICATIONS

1. Update regarding the Que Linda Grant, Margaret Johnston.
2. Communication regarding National Night Out, Jenny Stacey, CPD Community Relations Coordinator.

VIII. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

1. Request for Approval of Adoption of Resolution Number 3329-2025 DFA Budget Changes, LeighAnn Melancon, Finance Director.
2. Request for Approval of Memorandum of Understanding between the Clovis Police Department and Clovis Municipal Schools to assign a School Resource Officer and a Public Safety Aide to CMS Campuses, Trevor Thron, Police Chief.
3. Request for Approval of July 2025 Quarterly Lodger's Tax Disbursements, Thomas Martin, Lodger's Tax Advisory Board Chairperson.

4. Request for Approval of Annual Agreement for Federal and State Legislative Services Between the City of Clovis and Capitol Consultants, Claire Burroughes, Assistant City Manager.
5. Request for Approval to Reppoint Shelley Winn to serve on the Clovis-Carver Library Board, Vicki Reyes, Assistant City Clerk.
6. Request for Approval of Acceptance of Donation of a M90-M1A1 Coastal Artillery Gun (Static Display) Currently Located at VFW Post 3015, 2815 W. 7th Street, Claire Burroughes, Assistant City Manager.
7. Request for Approval of Year Two of Three Year Agreement Between the City of Clovis and Clovis Economic Development for Professional Economic Development Services, Justin Howalt, City Manager.

IX. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Request for Approval of Adoption of Resolution Number 3328-2025 Approving Participation in the Programs of the Eastern Plains Council of Governments for Fiscal Year 2025-2026 and appointing a designee and alternate to serve on the EPCOG Board of Directors, Sandy Chancey, Executive Director, EPCOG.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Request for Approval of Adoption of Economic Incentive Board Polices & Procedures for Industry and Manufacturing, Justin Howalt, City Manager.

XII. REPORTS OF BOARDS, OFFICERS AND COMMITTEES

- A. Civic Center Policy Committee, Tuesday, July 8.
- B. Lodger's Tax Advisory Board, Tuesday, July 8.
- C. Senior Services Committee, Thursday, July 10.
- D. ENMWUA, Thursday, July 17.
1. Monthly Investment Report, LeighAnn Melancon, Finance Director.

XIII. FUTURE AGENDA ITEMS

XIV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

- A. Parks, Recreation & Beautification Committee, 5:30 p.m., Monday, July 21, 2025, North Annex, Clovis-Carver Library, 701 N. Main.
- B. Public Works Committee, 8:30 a.m., Wednesday, July 23, 2025, North Annex, Clovis-Carver Library, 701 N. Main.
- C. Clovis-Carver Library Board, 5:30 p.m., Monday, July 28, 2025, North Annex, Clovis-Carver Library, 701 N. Main.
- D. Special City Commission meeting, 3:00 p.m., Tuesday, July 29, 2025, North Annex, Clovis-Carver Library, 701 N. Main.
- E. Investment Committee, 2:00 p.m., Wednesday, July 30, 2025, Small Conference Room, Bert Cabiness City Government Center, 321 N. Connelly.
- F. City Commission meeting, 5:15 p.m., Thursday, August 7, 2025, North Annex, Clovis-Carver Library, 701 N. Main.

XV. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed. Items placed under the Consent Agenda are recommended by the City Manager as Consent Items.